

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.

(A Government of Rajasthan Undertaking)
 Corporate Identity Number (CIN) – U40109RJ2000SGC016485
 Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur 302 005
<https://energy.rajasthan.gov.in/rvpnl>

Recruitment of Assistant Personnel Officer, Junior Legal Officer, Junior Accountant, Stenographer and Junior Assistant/Commercial Assistant-II in State Power Companies of Rajasthan (Advertisement No. RVPN/Rectt./01/2021 dated 22.02.2021)

Five Power Companies, wholly owned by the Government of Rajasthan, were formed on 19th July, 2000 consequent upon unbundling of the erstwhile Rajasthan State Electricity Board. These Companies are engaged in the field of Transmission, Generation and Distribution of Electricity in the State and are all set to ensure supply of 24x7 quality, reliable and affordable power to all citizens of Rajasthan. For achieving this goal, these Companies are looking for promising & committed candidates who are having excellent academic record and willing to join these Power Companies on the post as detailed hereunder for building their own bright career. These companies offer very good remuneration, apart from attractive facilities, as compared to similar Power Utilities in India.

Online Applications are invited for appointment to the post of “Assistant Personnel Officer”, “Junior Legal Officer”, “Junior Accountant”, “Stenographer” and “Junior Assistant/Commercial Assistant-II” in following five power companies of Rajasthan, whose field and area of operation is detailed below:-

Name of Company	Field	Area of Operation
Raj. Rajya Vidyut Prasaran Nigam Ltd. (RVPN)	Transmission of Electricity	Entire Rajasthan
Raj. Rajya Vidyut Utpadan Nigam Ltd. (RVUNL)	Generation of Electricity	Entire Rajasthan, Main Power Generating Plants are located at Kota, Suratgarh, Giral (Barmer), Ramgarh (Jaisalmer), Banswara, Chhabra, Jhalawar & Dholpur Districts. Besides at Coal Mining site at Ambikapur (Chhattisgarh).
Jaipur Vidyut Vitran Nigam Ltd. (JVVNL)	Distribution of Electricity	Jaipur, Dausa, Alwar, Bharatpur, Dholpur, Sawai Madhopur, Tonk, Karauli, Kota, Jhalawar, Baran & Bundi Districts.
Ajmer Vidyut Vitran Nigam Ltd. (AVVNL)	Distribution of Electricity	Ajmer, Sikar, Jhunjhunu, Bhilwara, Chittorgarh, Udaipur, Banswara, Dungerpur, Pratapgarh, Rajsamand & Nagaur Districts.
Jodhpur Vidyut Vitran Nigam Ltd. (JdVVNL)	Distribution of Electricity	Jodhpur, Bikaner, Pali, Sirohi, Churu, Hanumangarh, Sriganganagar, Jaisalmer, Jalore & Barmer Districts.

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1. Details of Vacancies

1. Details of category-wise vacancies of Assistant Personnel Officer, Junior Legal Officer, Junior Accountant, Stenographer and Junior Assistant/Commercial Assistant-II in each company are as under :-

(i) Name of Post:— Assistant Personnel Officer

For Non-TSP Area																										
Name of Company	Total Vacant Post	UR (GEN)			BC			MBC			SC			ST			EWS			Horizontal Reservation for						
		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		PWBD (PH)*	In Service candidates of Nigan	Outstanding Sports persons	Ex-servicemen
			O.C.	Widow		Divorcee	O.C.		Widow	Divorcee		O.C.	Widow		Divorcee	O.C.		Widow	Divorcee		O.C.	Widow				
RVUNL	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
JVVNL	5	1	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	1	0	0	0	1
AVVNL	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Total	9	5	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	1	0	0	0	3

Note - * - RVUNL- Category (c) One Arm/One Leg/Both Legs/One Arm & One Leg/Both Arms/Cerebral Palsy/Leprosy cured/Dwarfism/Acid Attack Victims - 1

JVVNL- Category (a) Blind/Low Vision-1

For TSP Area														
Name of Company	Total Vacant Post	UR (GEN)			SC			ST			Horizontal Reservation for			
		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		PWBD (PH)*	In Service candidates of Nigan	Outstanding Sports persons	Ex-servicemen
			O.C.	Widow		Divorcee	O.C.		Widow	Divorcee				
RVUNL	1	1	0	0	0	0	0	0	0	0	0	0	0	0
AVVNL	1	0	0	0	0	0	0	0	1	0	0	0	0	0
Total	2	1	0	0	0	0	0	0	1	0	0	0	0	0

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(ii) Name of Post:— Junior Legal Officer

For Non-TSP Area																														
Name of Company	Total Vacant Post	UR (GEN)					BC			MBC			SC			ST			EWS			Horizontal Reservation for								
		Open Competition (O.C.)					Open Competition (O.C.)			Open Competition (O.C.)			Open Competition (O.C.)			Open Competition (O.C.)			Open Competition (O.C.)			PWBD (PH)*	In Service candidates of Nigam	Outstanding Sports persons	Ex-servicemen					
		Female					Female			Female			Female			Female														
		O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee											
RVPN	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
JVVNL	7	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	1	0	0	0	1	0	0	1+2 (Backlog)
JdVVNL	3	2	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	12	7	1	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	1	0	0	1	0	0	0	1	0	0	3

Note - * - JVVNL- Category (a) Blind/Low Vision - 1

For TSP Area																	
Name of Company	Total Vacant Post	UR (GEN)					SC			ST			Horizontal Reservation for				
		Open Competition (O.C.)					Open Competition (O.C.)			Open Competition (O.C.)			PWBD (PH)*	In Service candidates of Nigam	Outstanding Sports persons	Ex-servicemen	
		Female					Female			Female							
		O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow					Divorcee
AVVNL	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

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(iii) Name of Post:— Junior Accountant

For Non-TSP Area

Name of Company	Total Vacant Post	For Non-TSP Area																		Horizontal Reservation for											
		UR (GEN)			BC			MBC			SC			ST			EWS			Saharias	PWBD (PH)*	In Service candidates of Nigam	Outstanding Sports persons	Ex-servicemen							
		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female																
O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee														
RVPN	30	3	0	0	0	0	0	0	4	1	0	0	0	0	0	5	2	0	0	11	3	1	0	0	0	1	2	0	3		
RVUNL	45	11	3	1	0	7	2	1	0	2	0	0	0	5	2	0	0	0	5	2	0	0	3	1	0	0	0	2+2 (Back log)	3	1	12
JVVNL	91	37	12	4	1	8	3	1	0	3	1	0	0	2	1	0	0	6	1	0	1	7	2	0	0	1 (Back log)	3+2 (Back log)	6	1	11	
AVVNL	63	10	3	2	0	8	3	1	0	2	1	0	0	9	3	1	0	10	2	2	0	5	1	0	0	0	2+1 (Back log)	4	1	7+22 (Backlog)	
JdVVNL	51	15	5	1	0	7	2	1	0	2	0	0	0	5	2	0	0	5	1	0	0	4	1	0	0	0	3+2 (Back log)	3	1	6+25 (Backlog)	
Total	280	76	23	8	1	30	10	4	0	13	3	0	0	21	8	1	0	31	8	2	1	30	8	1	0	1	18	18	4	86	

Note- * RVPN-

Category (a) Low Vision -1

RVUNL-

Category (a) Low Vision -1, Category (b) Deaf/Hard of Hearing - 1, Category (c) One Arm/Both Arms/One Leg/Both Legs/ One Arm & One Leg/Cerebral Palsy/Leprosy cured/ Dwarfism/ Acid Attack Victims-1 Category (d) Autism Spectrum Disorder/Specific Learning Disability/Mental Illness & Category (e) Multiple Disabilities involving (a) to (d) above-1

JVVNL-

Category (a) Low Vision - 1, Category (b) Deaf/Hard of Hearing - 3 (d) Autism Spectrum Disorder/Specific Learning Disability/Mental Illness & Category (e) Multiple Disabilities involving (a) to (d) above-1

AVVNL-

Category (a) Low Vision - 1 Category (b) Deaf/Hard of Hearing - 2

JdVVNL-

Category (a) Low Vision-1 Category (b) Deaf/Hard of Hearing - 3 Category (c) One Arm/Both Arms/One Leg/Both Legs/ One Arm & One Leg/Cerebral Palsy/Leprosy cured/Dwarfism/Acid Attack Victims - 1

For TSP Area

Name of Company	Total Vacant Post	For TSP Area																	
		UR (GEN)			SC			ST			Horizontal Reservation for								
		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		PWBD (PH)*	In Service candidates of Nigam	Outstanding Sports persons	Ex-servicemen					
O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee	O.C.	Widow	Divorcee								
RVUNL	3	2	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0		
AVVNL	26	8	3	1	0	1	0	0	0	9	3	1	0	1	1	0	3+2 (Backlog)		
JdVVNL	4	3	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0		
Total	33	13	3	1	0	1	0	0	0	11	3	1	0	3	1	0	5		

Note- *

RVUNL -

Category (a) Low Vision- 1

AVVNL -

Category (a) Low Vision - 1

JdVVNL -

Category (a) Low Vision - 1

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(iv) Name of Post:— Stenographer

For Non-TSP Area																														
Name of Company	Total Vacant Post	UR (GEN)			BC			MBC			SC			ST			EWS			Horizontal Reservation for										
		Female			Female			Female			Female			Female			Female			PWBD (PH)*	In Service candidates of Nigam	Outstanding Sports persons	Ex-servicemen							
		Open Competition (O.C.)	O.C.	Widow	Divorcee	Open Competition (O.C.)	O.C.	Widow	Divorcee	Open Competition (O.C.)	O.C.	Widow	Divorcee	Open Competition (O.C.)	O.C.	Widow	Divorcee	Open Competition (O.C.)	O.C.					Widow	Divorcee					
RVPN	27	4	1	0	0	4	1	0	0	1	0	0	0	6	2	0	0	5	1	0	0	2	0	0	0	2	1	0	3	
RVUNL	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1 (Backlog)	0	0	2
JVVNL	3	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	3 (Backlog)	
AVVNL	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1 (Backlog)	
JdVVNL	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	
Total	35	9	1	0	0	5	1	0	0	1	0	0	0	6	2	0	0	7	1	0	0	2	0	0	0	4	1	0	9	

Note - * - RVPN - Category (a) Blind/Low Vision - 1 Category (c) One Arm/One Leg/One Arm & One Leg/ Cerebral Palsy/Leprosy cured/Dwarfism/Acid Attack Victims/Muscular Dystrophy - 1.

RVUNL - Category (a) Blind/Low Vision-1

JdVVNL- Category (a) Blind/Low Vision-1

For TSP Area																
Name of Company	Total Vacant Post	UR (GEN)			SC			ST			Horizontal Reservation for					
		Female			Female			Female			PWBD (PH)*	In Service candidates of Nigam	Outstanding Sports persons	Ex-servicemen		
		Open Competition (O.C.)	O.C.	Widow	Divorcee	Open Competition (O.C.)	O.C.	Widow	Divorcee	Open Competition (O.C.)					O.C.	Widow
RVUNL	2	2	0	0	0	0	0	0	0	0	0	0	1	0	0	0
AVVNL	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total	3	3	0	0	0	0	0	0	0	0	0	0	1	0	0	0

Note - * - RVUNL- Category (a) Blind/Low Vision -1

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(v) Name of Post:— Junior Assistant/Commercial Assistant-II

For Non-TSP Area																														
Name of Company	Total Vacant Post	UR (GEN)			BC			MBC			SC			ST			EWS			Horizontal Reservation for										
		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Saharias	PWBD (PH)*	In Service candidates of Nigam	Outstanding Sports persons	Ex-servicemen						
			O.C.	Widow		Divorcee	O.C.		Widow	Divorcee		O.C.	Widow		Divorcee	O.C.		Widow	Divorcee						O.C.	Widow	Divorcee			
RVPN	129	38	10	4	1	20	6	2	0	5	1	0	0	13	4	1	0	9	2	1	0	9	2	1	0	0	6	9	2	15
RVUNL	26	10	3	1	0	3	0	0	0	1	0	0	0	3	0	0	0	3	0	0	0	2	0	0	0	0	1+1 (Back log)	1	0	15
JVVNL	265	65	19	8	1	39	10	5	1	9	3	1	0	29	9	3	1	22	6	3	0	19	5	2	0	1+4 (Back log)	11+2 (Back log)	19	5	33+31 (Backlog)
AVVNL	182	46	13	5	1	28	8	3	0	7	2	0	0	21	6	2	0	16	5	1	0	13	4	1	0	0	7+3 (Back log)	12	3	22+30 (Backlog)
JdVVNL	166	45	12	5	1	24	7	3	0	6	2	0	0	19	5	2	0	14	4	1	0	12	3	1	0	0	7	11	3	20+52 (Backlog)
Total	768	204	57	23	4	114	31	13	1	28	8	1	0	85	24	8	1	64	17	6	0	55	14	5	0	5	38	52	13	218

Note - * - RVPN- **Category (a)** Blind/Low Vision - 1 **Category (b)** Deaf/Hard of Hearing - 1 **Category (c)** One Arm/One Leg/ Both Arms/Both Leg/ One Arms & One Leg/Cerebral Palsy/Leprosy Cured/ Dwarfism/Acid Attack Victims/ Muscular Dystrophy - 2 **Category (d)** Autism Spectrum Disorder(Mild)/Specific Learning Disability/Mental Illness- 1 **Category (e)** Multiple Disabilities involving (a) to (d) above - 1

RVUNL- **Category (a)** Blind/Low Vision-1 **Category (b)** Deaf/Hard of Hearing -1

JVVNL- **Category (a)** Blind/Low Vision - 3 **Category (b)** Deaf/Hard of Hearing - 3 **Category (c)** One Arm/One Leg/ Both Arms/ Both Leg/ One Arms & One Leg/Cerebral Palsy/Leprosy Cured/ Dwarfism/Acid Attack Victims/Muscular Dystrophy - 3 **Category (d)** Autism Spectrum Disorder(Mild)/Specific Learning Disability/ Mental Illness & **Category (e)** Multiple Disabilities involving (a) to (d) above - 2

AVVNL- **Category (a)** Blind/Low Vision - 2 **Category (b)** Deaf/Hard of Hearing - 5 **Category (c)** One Arm/One Leg/Both Arms/ Both Leg/ One Arms & One Leg/Cerebral Palsy/Leprosy Cured/ Dwarfism/Acid Attack Victims/Muscular Dystrophy - 2 **Category (d)** Autism Spectrum Disorder(Mild)/Specific Learning Disability/Mental Illness & **Category (e)** Multiple Disabilities involving (a) to (d) above - 1

JdVVNL-**Category (a)** Blind/Low Vision - 2 **Category (b)** Deaf/Hard of Hearing - 2 **Category (c)** One Arm/One Leg/Both Arms/ Both Leg/ One Arms & One Leg/Cerebral Palsy/Leprosy Cured/Dwarfism/Acid Attack Victims/Muscular Dystrophy - 2 **Category (d)** Autism Spectrum Disorder(Mild)/Specific Learning Disability/Mental Illness & **Category (e)** Multiple Disabilities involving (a) to (d) above - 1.

For TSP Area																	
Name of Company	Total Vacant Post	UR (GEN)			SC			ST			Horizontal Reservation for						
		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		Open Competition (O.C.)	Female		PWBD (PH)*	In Service candidates of Nigam	Outstanding Sports persons	Ex-servicemen			
			O.C.	Widow		Divorcee	O.C.		Widow	Divorcee					O.C.	Widow	Divorcee
RVUNL	6	3	1	0	0	0	0	0	2	0	0	0	1	0	0	0	
AVVNL	132	47	13	5	1	3	1	0	0	44	12	5	1	5+1 (Backlog)	9	2	16+4 (Backlog)
JdVVNL	14	6	2	0	0	0	0	0	5	1	0	0	1	0	0	1	
Total	152	56	16	5	1	3	1	0	0	51	13	5	1	8	9	2	21

Note - * - RVUNL- **Category (a)** Blind/Low Vision -1
 AVVNL- **Category (a)** Blind/Low Vision - 2 **Category (b)** Deaf/Hard of Hearing - 2 **Category (c)** One Arm/ One Leg/Both Arms/ Both Leg/ One Arms & One Leg/Cerebral Palsy/Leprosy Cured/ Dwarfism/ Acid Attack Victims/Muscular Dystrophy - 1 **Category (d)** Autism Spectrum Disorder(Mild)/Specific Learning Disability/Mental Illness & **Category (e)** Multiple Disabilities involving (a) to (d) above - 1.
 JdVVNL - **Category (a)** Blind/Low Vision - 1.

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NOTE :-

- (i) Number of vacancies indicated above may increase/decrease at the discretion of RVPN, RVUNL & 3 Discoms depending upon requirement and availability/non-availability of vacancies due to one or other reason(s) in the concerned company. No notification/corrigendum shall be issued for any such change(s).
- (ii) Common competitive examination shall be conducted separately for each post, therefore, candidates are required to give their priorities/preferences in their application itself with regard to Company(s)/Nigam(s) as per their choice. Priorities/preferences given by candidates in their application forms with regard to Company(s)/Nigam(s) shall be final and irrevocable. No second opportunity shall be given for any change in preferences, thereafter.

2. Remuneration/Salary

Candidates on appointment, will be initially engaged as "Probationer Trainee" for a period of two years and during the period of Probation Training, they will be paid Fixed Remuneration per month. **On successful completion of probation training period, they will be fixed at minimum of Levels in the Pay Matrix as mentioned in the following table. Allowances and other benefits shall be paid as per relevant rules. :-**

S. No.	Name of Post	Corresponding Level	Min. in the Pay Matrix as Basic Pay	Fixed Remuneration during PT period
1	Assistant Personnel Officer	L-11	Rs. 37,800/-pm	Rs.26,500/- pm
2	Junior Legal Officer	L-10	Rs. 33,800/- pm	Rs. 23,700/- pm
3	Junior Accountant	L-10	Rs. 33,800/- pm	Rs. 23,700/- pm
4	Stenographer	L-10	Rs. 33,800/- pm	Rs. 23,700/- pm
5	Junior Assistant/ Commercial Assistant-II	L-5	Rs. 20,800/- pm	Rs. 14,600/- pm

3. Educational qualification

- 1.(a) The requisite educational qualification for appointment on various posts as on the date fixed for documents verification is as follows :-

Name of Post	Educational Qualification (as on the date fixed for Documents Verification)
1. Assistant Personnel Officer	<p>Candidate must hold a Graduation Degree from any recognized University established by law in India or equivalent, along with:</p> <p>Master Degree in Social Work or MBA or Post Graduate Degree in Personnel Management/ Human Resource Management (or Development)/ Industrial Relations of minimum two (2) years' duration from a recognized University established by Law in India, or equivalent [It includes 2 years' P.G. Diploma in Business Management declared equivalent to MBA];</p> <p style="text-align: center;">OR</p> <p>A Post Graduate Diploma in Labour Laws/ Labour Welfare & Personnel Management/ Human Resource Management (or Development)/ Industrial Relations from a recognized University established by law in India, or equivalent.</p>
2. Junior Legal Officer	Law Graduate from a recognized University established by law in India or equivalent with three (3) years' course of Proficiency (Professional) Degree.
3. Junior Accountant	(a) Candidate must hold a Graduation Degree in Commerce or Business Administration from any recognized University established by law in India;

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	<p style="text-align: center;">OR</p> <p>Must have passed Intermediate examination of the Institute of Cost Accountants of India, Kolkata or the Integrated Professional Competence Course (IPCC/intermediate) examination of the Institute of Chartered Accountants of India, New Delhi;</p> <p style="text-align: center;">OR</p> <p>MBA from a recognized University established by law in India or equivalent [It includes 2 years' P.G. Diploma in Business Management declared equivalent to MBA];</p> <p style="text-align: center;">OR</p> <p>M.Com. of minimum two (2) years from a recognized University established by law in India or equivalent.</p> <p style="text-align: center;">and</p> <p>(b) The candidate must be possessing "O" or Higher Level Certificate Course conducted by DOEACC under control of the Department of Electronics, Government of India;</p> <p style="text-align: center;">OR</p> <p>Certificate course on Computer concept by NIELIT, New Delhi;</p> <p style="text-align: center;">OR</p> <p>Computer Operator & Programming Assistant (COPA)/ Data Preparation and Computer Software (DPCS) certificate organized under National/State Council of Vocational Training Scheme;</p> <p style="text-align: center;">OR</p> <p>Degree/ Diploma/ Certificate in Computer Science/ Computer Application from a University established by Law in India or from an institution recognized by the Government;</p> <p style="text-align: center;">OR</p> <p>Senior Secondary Certificate from a recognized Board of Secondary Education in the country, Computer Science/ Computer Application as one of the subjects; OR One subject related to computer in one semester/year in Bachelor's Degree/Higher Qualification/CA(I.T.T. Certificate)/ICWA/CS/MBA.</p> <p style="text-align: center;">OR</p> <p>Diploma in Computer Science & Engineering from a polytechnic institution recognized by the Government;</p> <p style="text-align: center;">OR</p> <p>Rajasthan State Certificate Course in Information Technology (RSCIT) conducted by Vardhaman Mahaveer Open University, Kota under control of Rajasthan Knowledge Corporation Limited.</p>
<p>4. Stenographer</p>	<p>(a) Candidate must hold a Graduation Degree from any recognized University established by law in India or equivalent.</p> <p style="text-align: center;">and</p> <p>(b) The candidate must be possessing "O" or Higher Level Certificate Course conducted by DOEACC under control of the Department of Electronics, Government of India;</p> <p style="text-align: center;">OR</p> <p>Certificate course on Computer concept by NIELIT, New Delhi;</p> <p style="text-align: center;">OR</p> <p>Computer Operator & Programming Assistant (COPA)/ Data Preparation and Computer Software (DPCS) certificate organized under National/State Council of Vocational Training Scheme;</p>

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	<p style="text-align: center;">OR</p> <p>Degree/ Diploma/ Certificate in Computer Science/ Computer Application from a University established by Law in India or from an institution recognized by the Government;</p> <p style="text-align: center;">OR</p> <p>Senior Secondary Certificate from a recognized Board of Secondary Education in the country, Computer Science/ Computer Application as one of the subjects; OR One subject related to computer in one semester/year in Bachelor's Degree/Higher Qualification/CA(I.T.T. Certificate)/ICWA/CS/MBA.</p> <p style="text-align: center;">OR</p> <p>Diploma in Computer Science & Engineering from a polytechnic institution recognized by the Government;</p> <p style="text-align: center;">OR</p> <p>Rajasthan State Certificate Course in Information Technology (RSCIT) conducted by Vardhaman Mahaveer Open University, Kota under control of Rajasthan Knowledge Corporation Limited.</p>
<p>5. Junior Assistant /Commercial Assistant-II</p>	<p>(a) Candidate must have passed Senior Secondary Examination from a recognized Board or its equivalent examination.</p> <p style="text-align: center;">and</p> <p>(b) The candidate must be possessing "O" or Higher Level Certificate Course conducted by DOEACC under control of the Department of Electronics, Government of India;</p> <p style="text-align: center;">OR</p> <p>Certificate course on Computer concept by NIELIT, New Delhi;</p> <p style="text-align: center;">OR</p> <p>Computer Operator & Programming Assistant (COPA)/ Data Preparation and Computer Software (DPCS) certificate organized under National/State Council of Vocational Training Scheme;</p> <p style="text-align: center;">OR</p> <p>Degree/ Diploma/ Certificate in Computer Science/ Computer Application from a University established by Law in India or from an institution recognized by the Government;</p> <p style="text-align: center;">OR</p> <p>Senior Secondary Certificate from a recognized Board of Secondary Education in the country, Computer Science/ Computer Application as one of the subjects; OR One subject related to computer in one semester/year in Bachelor's Degree/Higher Qualification/CA(I.T.T. Certificate)/ICWA/CS/MBA.</p> <p style="text-align: center;">OR</p> <p>Diploma in Computer Science & Engineering from a polytechnic institution recognized by the Government;</p> <p style="text-align: center;">OR</p> <p>Rajasthan State Certificate Course in Information Technology (RSCIT) conducted by Vardhaman Mahaveer Open University, Kota under control of Rajasthan Knowledge Corporation Limited.</p>

(b) Candidates must possess working knowledge of Hindi written in Devnagri script and **knowledge of Rajasthani culture.**





2. A person who has appeared or is appearing in the final year examination of the aforesaid requisite educational qualification, shall be eligible to apply for the posts, but he/she shall have to submit proof of having acquired the requisite educational qualification including Computer qualification (if prescribed) at the time fixed for documents verification after online competitive examination. The date of declaration of result/issuance of Marks-sheet of educational qualification shall be deemed to be the date of acquiring the qualification.
3. For Ex-servicemen Computer qualification shall not be essential at the time of application/documents verification. He/She shall have to possess any of the computer qualification as prescribed above against each post, before joining the post, if selected. Minimum 3 months certificate course from any defence Institution of the Govt. of India shall also be accepted as computer qualification.

4. Disqualification for appointment

- (1) No candidate who has more than one spouse living shall be eligible for appointment to the Service unless the Nigam, after being satisfied that there are special grounds permissible under the Personal Law for doing so, exempt any candidate from the operation of this regulation.
- (2) No candidate who is married to a person having already a spouse living, shall be eligible for appointment to the service unless the Nigam, after being satisfied that there are special grounds for doing so, exempt any candidate from the operation of this regulation.
- (3) No married candidate shall be eligible for appointment to the Service, if he/she had at the time of his/her marriage accepted any dowry;

Explanation: For the purpose of this sub-regulation, "Dowry" has the same meaning as in the Dowry Prohibition Act, 1961 (Central Act 28 of 1961).

- (4) No candidate shall be eligible for appointment to the service who has more than two children on or after 1-6-2002.


Provided that :-

- (i) the candidate having more than two children shall not be deemed to be disqualified for appointment so long as the number of children he/she on 1st June, 2002, does not increase.
- (ii) where a candidate has only one child from earlier delivery but more than one child are born out of a single subsequent delivery, the children so born shall be deemed to be one entity while counting the total number of children.
- (iii) while counting the total number of children of a candidate, the child born from earlier delivery and having disability shall not be counted.

Provided also that any candidate who performed remarriage which is not against any law and before such remarriage he is not disqualified for appointment under the above provisions, he shall not be disqualified if any child is born out of single delivery from such remarriage.

5. Character

The character of candidate for appointment must be such as to qualify him/her for employment in the service.



6. Physical Fitness

Candidates must be in good mental or bodily health and free from any mental or physical defect likely to interfere with the efficient performance of his duties as a member of service and if selected must produce a certificate to that effect from a Medical Authority as may be notified by the Nigam for the purpose.

7. Age

The candidate must have attained the age of **18 years** and must have not attained the age of **40 years as on 01.01.2022**.

However, as direct recruitment in previous year(s) has/have not been done for different durations in different Nigams, as such, the upper age limit as on 01.01.2022 shall be as follows: -

S. No.	Post	Upper Age limit as on 01.01.2022	Nigam
1.	Assistant Personnel Officer	42 years	RVUNL, JVVNL & AVVNL
2.	Junior Legal Officer	42 years	RVPN, JVVNL, AVVNL & JdVVNL
3.	Junior Accountant	42 years	RVPN, RVUNL, JVVNL, AVVNL & JdVVNL
4.	Stenographer	43 years	RVPN
		42 years	RVUNL, JVVNL, AVVNL & JdVVNL
5.	Junior Assistant/ Commercial Assistant-II	42 years	RVPN, RVUNL, JVVNL, AVVNL & JdVVNL

- The upper age limit mentioned above shall be relaxed by :
 - 5 years in the case of male candidate belonging to the Scheduled Caste (SC), Scheduled Tribes (ST), Backward Classes (BC) and More Backward Classes (MBC).
 - 5 years in the case of woman candidate of Unreserved (General) category and Economically Weaker Sections (EWS).
 - 10 years in the case of woman candidate belonging to SC, ST, BC and MBC.
- The upper age limit mentioned above shall not apply in the case of an ex-prisoner who had served under the Government/Nigam on a substantive basis on any post before his conviction and was eligible for appointment under the Regulations.
- The upper age limit mentioned above shall be relaxable by a period equal to the term of imprisonment served in the case of ex-prisoner who was not overage before his conviction and was eligible for appointment under the Regulations.
- The upper age limit mentioned above shall be relaxable by a period equal to the service rendered in the N.C.C. in the case of Cadet Instructors and if the resultant age does not exceed the prescribed maximum age limit by more than three years, they shall be deemed to be within the prescribed age limit.
- The Released Emergency Commissioned Officers and Short Service Commissioned Officers after release from the Army shall be deemed to be within the age-limit even though they have crossed the age limit when they appear before the Committee had they been eligible as such at the time of their joining the Commission in the Army.
- For Ex-servicemen, the upper age limit shall be relaxable by equal to the length of military service increased by three years, provided that if the permissible age after relaxation workout to be more than 50 years then the upper age limit of 50 years will be applicable.

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7. There shall be no age limit in the case of persons repatriated from Pakistan during the 1971 Indo-Pak War.
8. There shall be no upper age limit for candidates already serving in connection with affairs of Nigam, if applying in the same Nigam. In case of over Age, his/her application shall be considered for the same Nigam in which he/she is working.
9. It is clarified that this relaxation is admissible to in-service candidate in that Nigam only where he/she is working but not in any other Nigam.
10. There shall be no upper age limit in the case of widows and divorced women.
11. **The provision of Age relaxation is non-cumulative i.e. relaxation may be claimed under any one provision, but relaxation admissible under any two clauses would not be clubbed.**

8. Reservation

1. Reservation for SC/ST/BC/MBC/EWS/Saharias/PWBD(PH)/Female/In-service employees of respective Nigam/Outstanding Sports Persons/Ex-Servicemen categories, etc. shall be as per Regulations.
2. Reservation of vacancies for Women (including widow & divorced female), Persons with Benchmark Disabilities, In-service employees of respective Nigam, Outstanding Sports Persons and Ex-Servicemen candidates are horizontal reservation and candidates must fulfil all eligibility criteria as prescribed for their respective category for selection against such reserved vacancies. Candidates selected shall be adjusted in the respective category to which such persons belong. In case, sufficient number of in-service candidates of Nigam/Ex-Servicemen/Outstanding Sports Persons are not available, such unfilled vacancies shall be filled in accordance with normal procedure.
3. Reserved category candidates should belong to one of the categories notified for the Rajasthan state as SC/ST/EWS/Saharias or BC/MBC of non-creamy layer.
Certificates of SC/ST/EWS/Saharias or BC/MBC of non-creamy layer issued in the prescribed format by the appropriate competent authority of Rajasthan state only will be considered as valid for availing the benefit of reservation, including relaxation in application fee.
4. BC/MBC category candidates, in support of their 'non-creamy layer status' should produce the requisite certificate issued within the last twelve (12) months or such certificate along with an affidavit in conformity with law (for 3 years only) given within the last twelve (12) months, clearly indicating that they do not belong to the "creamy layer".
5. Married female candidates of SC/ST categories should produce caste certificate issued with the name & residence of their father/mother and not with the name & residence of their husband.
6. The BC/MBC category certificate of non-creamy layer of a married female candidate must be based on the name, residence and income/wealth of her parents and not on the basis of the name, residence & income/wealth of her husband.
7. Candidates under "Economically Weaker Sections (EWS)" shall be the persons who are bonafide resident of Rajasthan and not covered under the existing scheme of reservations for Scheduled Castes, Schedules Tribes, Backward Classes, More Backward Classes and whose family has gross annual income below Rs. 8.00 lakh. Family for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse & children below the age of 18





years. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application.

8. The vacancies reserved for Nigam's employees, only those employees who are having minimum five (5) years' regular service as on the first day of January next following the last date fixed for online submission of Application i.e. on the 01.01.2022 in a Vidyut Nigam and possessing the requisite qualification, shall be eligible against vacancies of the respective Vidyut Nigam only. Candidature for appointment against such quota vacancies of any other Vidyut Nigam shall not be considered.
9. "Ex-Serviceman" means a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union and-
- (i) who retired from such service after earning his/her pension; or
 - (ii) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (iii) who has been released otherwise than on his own request, from such service as a result of reduction in establishment; or
 - (iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity and includes personnel of the Territorial army of the following categories, namely:-
 - (a) pension holders for continuous embodies service,
 - (b) persons with disability attributable to military service, and
 - (c) Gallantry award winners, or
 - (v) Ex-recruits boarded out or released on medical grounds and granted medical/ disability pension.

Note:- A person who has retired after earning his/her pension or is retiring within forthcoming one year but has obtained No Objection Certificate (NOC) from the competent authority, shall be eligible to apply for the post but shall have to submit proof of retirement to the appropriate appointing authority before joining.

10. The vacancies reserved for "Outstanding sports persons", it shall mean sportspersons who are bonafide resident of the State of Rajasthan and,-

- (i) represented Indian team in individual or in team event in any international tournament/championship of any sports and games mentioned in column number 3 of table given below organized by the international sports body mentioned in column number 2 of the said table,-

S.No.	International Sports Body	Name of the Tournament/ Championship
1	2	3
1.	International Olympic Committee [IOC]	Olympic Games (Summer)
2.	Olympics Council of Asia [OCA]	Asian Games
3.	South Asian Olympics Council (SAOC)	South Asian Games; Commonly known as SAF games
4.	Commonwealth Games Federation [CGF]	Commonwealth Games
5.	International Sport Federation affiliated to IOC	World Cup/World Championship
6.	Asian Sports Federation Affiliated to OCA	Asian Championship
7.	International School Sports Federation [ISSF]	International School Games/Championship
8.	Asian School Sport Federation [ASSF]	Asian School games/Championship

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or

(ii) medal winner in the individual or in team event in any School National Games of any Sports and Games organized by the School Games Federation of India,

or

(iii) medal winner in the individual or in team event in any national tournament/championship of any sports and games organized by the Indian Olympic Association or its affiliated National Sports Federation [N.S.F.],

or

(iv) Medal winner in the all India inter University in individual event or in team event in any sports and games, organized by the association of Indian Universities,

or

(v) Represented Rajasthan in individual or in a team event in national games/national para games or national championship/para national championship of any sports and games, organized by the Indian Olympic Association/Para Olympic Committee of India or its affiliated National Sports Federation."

11. Candidates belonging to TSP Areas of Rajasthan should clearly indicate in this regard otherwise they could not be allowed benefits against vacancies reserved for "TSP Areas". For TSP Areas candidate must have "Vishesh Mool Niwas Praman Patra" issued by appropriate competent authority of Rajasthan State.

12. Persons with Benchmark Disabilities (PWBD), having only following disabilities will be considered for appointment as per Gazette Notification dated 04.01.2021 of Ministry of Social Justice and Empowerment [Deptt. of Empowerment of Persons with Disabilities (Divyangjan)], Govt. of India: -

S. No.	Post	PWBD category allowed	Remarks
1.	Asstt. Personnel Officer	(a) B, LV (b) D, HH (c) OA, OL, BL, OAL, BA, CP, LC, DW, AAV (d) SLD, MI (e) MD involving (a) to (d) above.	i. Category (a) Blind/Low Vision ii. Category (b) Deaf/Hard of Hearing iii. Category (c) One Arm/One Leg/Both Legs/One Arm & One Leg/Both Arms/Cerebral Palsy/Leprosy cured/Dwarfism/Acid Attack Victims. iv. Category (d) Specific Learning Disability/Mental Illness v. Category (e) Multiple Disabilities involving (a) to (d) above.
2.	Junior Legal Officer	(a) B, LV (b) HH (c) OA, BA, OL, BL, OAL, BLOA, BLA, CP, LC, DW, AAV (d) SLD, MI (e) MD involving (a) to (d) above.	i. Category (a) Blind/Low Vision ii. Category (b) Hard of Hearing iii. Category (c) One Arm/Both Arms/One Leg/Both Legs/ One Arm & One Leg/Both Legs & One Arm/Both Legs Arms/Cerebral Palsy/Leprosy cured/Dwarfism/Acid Attack Victims. iv. Category (d) Specific Learning Disability/Mental Illness v. Category (e) Multiple Disabilities involving (a) to (d) above.
3.	Junior Accountant	(a) LV (b) D, HH (c) OA, BA, OL, BL, OAL, CP, LC, DW, AAV (d) ASD, SLD, MI	i. Category (a) Low Vision ii. Category (b) Deaf/Hard of Hearing iii. Category (c) One Arm/Both Arms/One Leg/Both Legs/ One Arm & One Leg/Cerebral Palsy/Leprosy cured/ Dwarfism/Acid Attack Victims. iv. Category (d) Autism Spectrum Disorder/Specific Learning Disability/Mental Illness

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		(e) MD involving (a) to (d) above.	v. Category (e) Multiple Disabilities involving (a) to (d) above.
4.	Stenographer	(a) B, LV (b) HH (c) OA, OL, OAL, CP, LC, DW, AAV, MDy (d) ASD(M), ID, SLD, MI (e) MD involving (a) to (d) above.	i. Category (a) Blind/Low Vision ii. Category (b) Hard of Hearing iii. Category (c) One Arm/One Leg/One Arm & One Leg/ Cerebral Palsy/Leprosy cured/Dwarfism/Acid Attack Victims/Muscular Dystrophy. iv. Category (d) Autism Spectrum Disorder(Mild)/ Intellectual Disability/Specific Learning Disability/Mental Illness v. Category (e) Multiple Disabilities involving (a) to (d) above.
5.	Junior Assistant/ Commercial Assistant-II	(a) B, LV (b) D, HH (c) OA, OL, BA, BL, OAL, CP, LC, DW, AAV, MDy (d) ASD(M), SLD, MI (e) MD involving (a) to (d) above.	i. Category (a) Blind/Low Vision ii. Category (b) Deaf/Hard of Hearing iii. Category (c) One Arm/One Leg/Both Arms/ Both Legs/ One Arms & One Leg/Cerebral Palsy/Leprosy Cured/ Dwarfism/Acid Attack Victims/Muscular Dystrophy. iv. Category (d) Autism Spectrum Disorder(Mild)/ Specific Learning Disability/Mental Illness v. Category (e) Multiple Disabilities involving (a) to (d) above.

Note:- Where in any recruitment year any vacancy cannot be filled up due to non-availability of a suitable person with benchmark disability or for any other sufficient reasons, such vacancy shall be carried forward in the succeeding recruitment year and if in the succeeding recruitment year also suitable person with benchmark disability is not available, it may first be filled by interchange among the five category and only when there is no person with benchmark disability available for the post in that year, the employer shall fill up the vacancy by appointment of a person, other than a person with benchmark disability.

9. Procedure of submitting Online Application and depositing Application Fee (Non-refundable)

1. All eligible candidates are required to apply online on any of the following websites from **02.03.2021 to 22.03.2021**. Application shall not be accepted through any other mode:

www.energy.rajasthan.gov.in

www.energy.rajasthan.gov.in/rvunl

www.energy.rajasthan.gov.in/rvpnl

www.energy.rajasthan.gov.in/jvvn1

www.energy.rajasthan.gov.in/avvn1

www.energy.rajasthan.gov.in/jdvvn1

2. **Before applying online, every candidate should ensure that :-**

- (i) More than one application should not be submitted by any candidate for any particular post. Though, a candidate can apply for two or more different posts but such applications should not be for the same post.

In case of multiple Applications for one and the same post, only the latest valid (completed) application will be retained and the application fee/intimation charges paid for other previous registration(s) will stand forfeited.

- (ii) **The candidate should give his/her preference with regard to Companies/Nigams as per his/her choice. No second opportunity shall be given, for any change in preference thereafter.**

- (iii) The scribe arranged by the candidate should not be a candidate for the examination.

- (iv) He/She has scanned the following :-

- photograph (4.5cm × 3.5cm)

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- signature (with black ink)
- left thumb impression (on white paper with black ink)
- a hand written declaration on a white paper with black ink as text given below:-
 "I, _____ (Name of the candidate), hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required."

- (v) Candidate must ensure that all these scanned documents adhere to the required specifications as given in this Advertisement.
- (vi) Signature in CAPITAL LETTERS will NOT be accepted.
- (vii) The left thumb impression should be properly scanned and not smudged. (If a candidate is not having left thumb, he/she may use his/her right thumb for applying.)
- (viii) The above mentioned hand written declaration has to be in the candidate's own handwriting and in English only, if it is written and uploaded by anybody else or in any other language, the application will be considered as invalid. (In the case of Visually Impaired candidates who cannot write may get the text of declaration typed and put their left hand thumb impression below the typed declaration and upload the documents as per specifications.)
- (ix) Candidate should keep the necessary details/documents ready to make online payment of the requisite application fee.
- (x) Candidate must have a valid personal email ID and mobile number. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile number before applying on-line and must maintain that email account and mobile number throughout this recruitment process. RVPN/Nigams will send intimation to download call letters for the Examination/Documents Verification, etc. through the registered e-mail ID/SMS. Nigam will not be responsible for bouncing back of any e-mail/SMS sent to the candidates.

3. Submitting Online Application form

- (i) Candidates will have to go to one of the above websites and click on the option "APPLY ONLINE" which will open a new screen.
- (ii) To register application, choose the tab "CLICK HERE FOR NEW REGISTRATION" and enter Name, Contact details and Email-id. A Provisional Registration Number and Password will be generated by the system and displayed on the screen. Candidate should note down the Provisional Registration Number and Password. An Email & SMS indicating the Provisional Registration Number and Password will also be sent.
- (iii) In case the candidate is unable to complete the application form in one go, he / she can save the data already entered by choosing "SAVE AND NEXT" tab. Prior to submission of the online application candidates are advised to use the "SAVE AND NEXT" facility to verify the details in the online application form and modify the same if required.
- (iv) **Candidates are advised to carefully fill and verify the details filled in the online application themselves as no change will be possible/entertained after clicking the "FINAL SUBMIT" button.**
- (v) **The Name of the candidate or his/her Father/ Husband, etc. should be spelt correctly in the application as it appears in the Certificates/ Mark sheets/Identity proof. Any change/alteration found may disqualify the candidature.**
- (vi) Validate details and save application by clicking the "Validate your details" and "SAVE AND NEXT" button.
- (vii) Candidates can proceed to upload Photo & Signature as per the specifications given in the Guidelines for "Scanning and Uploading of Photograph and Signature" detailed hereunder.




- (viii) Candidates can proceed to fill other details of the Application Form.
- (ix) Click on the 'Preview Tab' to preview and verify the entire application form before "FINAL SUBMIT".
- (x) Modify details, if required, and click on "FINAL SUBMIT" only after verifying and ensuring that the photograph & signature uploaded and all other details filled are correct.
- (xi) Click on 'Payment' Tab and proceed for payment of 'Fee'.
- (xii) Click on 'SUBMIT' button.

4. Application fee

- (i) The application fee payable is as under:—

S. No.	Category	Application fee (Rs.)
(a)	UR (Gen)/EWS if annual income of family is Rs.2.50 lakh or more	Rs.1600 (Including GST)
(b)	UR (Gen)/EWS if annual income of family is less than Rs.2.50 lakh/ SC/ST/BC/MBC/PWBD(PH)	Rs.1400 (Including GST)

- (ii) Bank Transaction charges for Online Payment of application fees/intimation charges will have to be borne by the candidate.
- (iii) Payment of Fee through Online mode is available only from **02.03.2021 to 22.03.2021**.
- (iv) Those UR(GEN)/EWS category candidates whose annual family income is less than Rs. 2.50 lakh and are depositing Rs. 1400/- as application fee on this ground, will have to produce documents in support of their annual family income at the time of documents verification.
- (v) Benefit of reserved posts is not admissible to candidates of creamy layer of BC/MBC category. Such candidates are considered in UR (GEN) Category and shall deposit fee of Rs. 1600/-.
- (vi) SC/ST/BC/MBC/EWS category candidates belonging to any State other than Rajasthan, shall be treated as "Unreserved (General)" category candidate. They should apply under the UR(GEN) category by depositing fee of Rs. 1600/-.
- (vii) Application fee once paid shall neither be refunded in any circumstances, nor it can be reserved for any other recruitment or selection.

5. Payment of Fee

- (i) The application form is integrated with the payment gateway and the payment process can be completed by following the instructions.
- (ii) The payment can be made by using Debit Cards (RuPay/Visa/Master Card/Maestro), Credit Cards, Internet Banking, IMPS, Cash Cards/ Mobile Wallets.
- (iii) After submitting payment information in the online application form, *please wait for the intimation from the server. Do not press BACK or REFRESH button in order to avoid "double charge"*.
- (iv) On successful completion of the transaction, an "E-Receipt" will be generated.
- (v) Non-generation of 'E-Receipt' indicates PAYMENT FAILURE. On failure of payment, candidates are advised to login again using their Provisional Registration Number and Password and repeat the process of payment.
- (vi) Candidates are required to take a printout of the "E-Receipt" and "Online Application Form". **Please note that if the same cannot be generated, online transaction may not have been successful.**

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- (vii) For Credit Card users:- All charges are listed in Indian Rupee. If using a non-Indian credit card, the bank will convert to local currency based on prevailing exchange rates.
- (viii) To ensure the security of data, close the browser window once transaction is completed.
- (ix) There is facility to print application form containing fee details after payment of fee.

6. Centre for Online Competitive Examinations

- (i) Candidates are advised to give preference for exam centres as per their choice, but allotment of Centres will be done as per administrative convenience and availability of seats. Candidates will be required to give choice for six (6) centres, out of which, at least three (3) centres must be situated outside Rajasthan. However, any centre, other than those opted by the candidates, can also be allotted.

List of proposed Examination Centres is enclosed as Annexure-"A"

- (ii) The exam will be conducted only through online mode at venue given in the respective call letter.
- (iii) Choice of Centre once exercised by the candidate will be final.
- (iv) No request for change of centre/venue/date/session for Exam shall be entertained.
- (v) RVPN reserves the right to cancel/ alter any of the Examination Centres and/ or add some other Centres, at its discretion, depending upon the responses, administrative feasibility, etc.
- (vi) **If sufficient number of candidates does not opt for a particular centre for "Online" exam or if the number of candidates is more than the capacity available for online exam at a centre or due to any other reason, RVPN reserves the right to allot any centre other than the centre opted for.**
- (vii) Every candidate will have to appear in the examination at an Examination Centre at his/her own risks and expenses and RVPN will not be responsible for any injury or losses, etc. of any nature.

7. Guidelines for Persons with benchmark disabilities using a Scribe:-

- (i) Persons with benchmark disabilities in the category of blindness, locomotor disability (Both Arms affected - BA & Both Legs - Arms - BLA) and Cerebral Palsy whose writing speed is adversely affected permanently, shall be allowed scribe, if so desired by him/her.
- (ii) The facility of scribe can be allowed to persons with benchmark disability and has limitation in writing including that of speed, if so desired, by him/her.
- (iii) Scribe will be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/her behalf, from the Chief Medical Health Officer(CMHO)/Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Govt. Health Care Institution in accordance to "The Rights of Persons With Disabilities Act, 2016" of Govt. of India.
- (iv) The candidate will have to arrange his/her own scribe at his/her own cost.
- (v) The qualification of the scribe should be one step below the qualification of the candidate taking examination and from an academic stream different from that prescribed for the post.
- (vi) The scribe arranged by the candidate should not be a candidate for the same examination. If violation of the above is detected at any stage of the process, candidature of both the candidate and the scribe will be cancelled. Candidates eligible for and who wish to use the services of a scribe in the examination should invariably carefully indicate the same in the online application form. Any subsequent request may not be favorably entertained.
- (vii) A person acting as a scribe for one candidate cannot be scribe for another candidate.





- (viii) The candidate and scribe, both will have to give a suitable undertaking confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe mentioned above. In case, it later on transpires that the candidate has failed to fulfill any laid down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled irrespective of the result of the online examination.
- (ix) Those candidates who are allowed to use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination or as otherwise advised. Candidates with benchmark disability, but not availing facility of scribe will also be allowed compensatory time on production of certificate in support of his/her physical limitation to write.
- (x) Scribe should not answer on his/her own. Any such behaviour observed will result in cancellation of candidature.
- (xi) Only those candidates who register for themselves in the application form for compensatory time will be allowed such concessions. Since compensatory time given to candidates shall be system based, it shall not be possible for the test conducting agency to allow such time if he/she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions.
- (xii) Guidelines for Visually impaired candidates:-
 - Visually impaired candidates (who suffer from not less than 40% of disability) may opt to view the contents of the test in magnified font and all such candidates will be eligible for compensatory time of 20 minutes for every hour or as otherwise advised.
 - The facility of viewing the contents of the test in magnifying font will not be available to Visually Impaired candidates who use the services of a scribe for the examination.

These guidelines are subject to change in terms of GoR/GoI guidelines/clarifications, if any, from time to time.

8. Guidelines for Scanning and Uploading of Photograph (4.5cm × 3.5cm) & Signature, Thumb Impression & Hand Written Declaration:-

Before applying online, a candidate will be required to have a scanned(Digital) Image of his/her photograph/signature, left thumb impression and written declaration as per specification given below: -

(i) Photograph Image:

- Photograph must be a recent passport size colour picture with front view (without mask).
- Make sure that the picture is in colour, taken against a light-coloured, preferably white background.
- Look straight at the camera with a relaxed face
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Image with Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb–50 kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours, etc., during the process of scanning.
- If the photo is not uploaded at the place of photo, Admission for Examination will be rejected/denied. Candidate him/herself will be responsible for the same.




- Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. If photo in place of photo and signature in place of signature is not uploaded properly, candidate will not be allowed to appear for the exam.
 - Candidate must ensure that Photo to be uploaded is of required size and the face should be clearly visible.
- (ii) **Signature, Left Thumb Impression and Hand Written Declaration Image:**
- The applicant has to sign on white paper with black ink pen.
 - The applicant has to put left thumb impression on a white paper with black ink.
 - The applicant has to write the declaration in English clearly on a white paper with black ink.
 - The signature, left thumb impression and hand written declaration should be of the application and not by any other person.
 - The signature will be used to put on the Attendance sheet and wherever necessary.
 - The applicant's signature obtained on the call letter and attendance sheet at the time of the examination should match the uploaded signature. In case of mismatch, the applicant may be disqualified.
 - Dimensions 140 x 60 pixels (preferred)
 - Size of file should be between 10kb – 20kb for signature and left thumb impression.
 - For hand written declaration size of file should be 20kb – 50kb.
 - Ensure that the size of the scanned image is not more than 20kb or 50kb (for hand written declaration).
 - Signature/hand written declaration in CAPITAL LETTERS shall NOT be accepted.
- (iii) **Scanning the documents:**
- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
 - Set Colour to True Colour
 - Crop the image in the scanner to the edge of the left thumb impression/hand written declaration, then use the upload editor to crop the image to the final size (as specified above).
 - The image file should be in JPG or JPEG format. An example file name is : image01.jpg or image01.jpeg.
 - Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
 - Candidates using MS Windows/MsOffice can easily obtain documents in JPEG format by using MS Paint or MS Office Picture Manager. Scanned documents in any format can be saved in .jpg/.jpeg format by using 'Save As' option in the File menu. Size can be adjusted by using crop and then resize option..
 - **If the file size and format are not as prescribed, an error message will be displayed.**
 - While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph, signature, left thumb impression and hand written declaration.
- (iv) **Left Thumb impression:-**
- The applicant has to put his left thumb impression on a white paper with black ink.
 - The hand written declaration should be of the applicant and not by any other person.
 - ° File type: jpg/jpeg.
 - ° Dimensions: 240 × 240 pixels in 200 DPI (Preferred for required quality) i.e. 3cm*3cm (Width * Height)
 - File Size 20 KB – 50 KB Hand-written declaration.

Handwritten signature and initials in black ink.

(v) **Hand Written declaration:-**

- The text for the hand written declaration is as follows: -
"I _____(Name of the Candidate), hereby declared that all the information submitted by me in the Application Form is correct, true and valid. I will present the supporting documents as and when required."
- Hand written declaration should not be written in CAPITAL LETTERS.
- The applicant has to write the declaration in English clearly on a white paper with black ink.
- The Hand written declaration should be of the applicant and not by any other person.
- The Hand written declaration:
 - ° File type: jpg/jpeg.
 - ° Dimensions: 800 × 400 pixels in 200 DPI (Preferred for required quality) i.e. 10cm*5cm (Width * Height)
- File Size 50 KB – 100 KB.

(vi) **Procedure for Uploading the documents:**

- While filling in the Online Application Form the candidate will be provided with separate links for uploading left thumb impression and hand written declaration.
- Click on the respective link "Upload left thumb impression/hand written declaration.
- Browse and select the location where the Scanned left thumb impression/hand written declaration file has been saved.
- Select the file by clicking on it
- Click the 'Open/Upload' button. Your Online Application will not be registered unless you upload your Left thumb impression and hand written declaration as specified.
- If the file size and format are not as prescribed, an error message will be displayed.
- Preview of the uploaded image will help to see the quality of the image. In case of unclear/smudged, the same may be re-uploaded to the expected clarity/quality.

Note:

- (1) In case the left thumb impression or the hand written declaration is unclear/smudged the candidate's application may be rejected.
- (2) After uploading the left thumb impression and hand written declaration in the online application form, candidates should check that the images are clear and have been uploaded correctly. In case the left thumb impression or the hand written declaration is not prominently visible, the candidate may edit his/her application and re-upload his/her thumb impression/hand written declaration, prior to submitting the form.
- (3) **Online application will not be registered unless candidate uploads his/her photograph, signature, thumb impression and hand written declaration as specified in this detailed advertisement.**
- (4) In case the face in the photograph or signature is not clear, the candidate's application may be rejected. After uploading the photograph/signature in the online application form, candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/her application and re-upload his/her photograph or signature, prior to submitting the form.



(5) After registering online, candidates are advised to take printout of their system generated online application forms.

9. Downloading of Call Letter

- (i) Candidates will have to visit any one of the above websites for downloading call letters for online test. Intimation for downloading call letter will be sent through email/SMS. Once the candidate clicks the relevant link, he/she can access the window for call letter download. The candidate is required to use (i) Registration Number/Roll Number, (ii) Password/Date of Birth for downloading the call letter. Candidate needs to affix recent recognizable photograph on the call letter preferably the same as provided during registration and appear at the examination centre with (i) Call Letter (ii) Photo Identity Proof as specified in the call letter in original and photocopy of the same.
- (ii) Candidates reporting late i.e. after the reporting time specified in the call letter for Exam will not be permitted to take the examination. The reporting time mentioned on the call letter is prior to the Start time of the test. Though the duration of the examination is two hour, candidates may be required to be at the venue for about 4 hours including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, giving of instructions, etc.

10. Identity Verification

In the examination hall as well as at the time of documents verification, the call letter along with original and a photocopy of the candidate's currently valid photo identity (*bearing exactly the same name as it appears on the call letter*) such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer on official letterhead along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhar card/ E-Aadhar Card with a photograph/ Employee ID/ Bar Council Identity Card with photograph should be submitted to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the call letter, in the Attendance List and requisite documents submitted. If identity of the candidate is in doubt the candidate may not be allowed to appear for the Examination.

Ration Card and Learner's Driving License are not valid ID proof for this purpose.

Note: Candidate have to produce in original the photo identity proof and submit photo copy of the photo identity proof along with Examination call letter at the exam centre as well as at the time of documents verification while attending the examination/documents verification respectively. without which they will not be allowed to take up the examination/documents verification. Candidates must note that the name as appearing on the call letter (provided during the process of registration) should exactly match the name as appearing on the photo identity proof. Female candidates who have changed first/last/middle name post marriage must take special note of this. If there is any mis-match between the name indicated in the Call Letter and photo identity proof, the candidate will not be allowed to appear for the examination. In case of candidates who have changed their name, will be allowed only if they produce original Gazette Notification/Marriage Certificate/Affidavit.

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10. Selection procedure and preparation of Merit

1. Computer based "common written competitive exam" for the posts of **Assistant Personnel Officer, Junior Legal Officer** and **Junior Accountant** shall be conducted through online mode. The Question Paper shall be in two parts of total two (2) hours' duration, consisting of Objective Type questions (Multiple Choice Questions - MCQ) only, as detailed hereunder :-

(a) Assistant Personnel Officer

Part – A : 60% weightage

Section- A

- i. The Constitution of India
- ii. The Industrial Dispute Act, 1947.
- iii. The Factories Act, 1948.
- iv. The Trade Unions Act, 1926.
- v. The Industrial Employment (Standing Orders) Act, 1946.
- vi. The Contract Labour (Regulations and Abolition) Act, 1970
- vii. The Payment of Gratuity Act, 1972.
- viii. The Payment of Bonus Act, 1965
- ix. The Payment of Wages Act, 1936.
- x. The Minimum Wages Act, 1948
- xi. The Employees' Provident Fund and Misc. Provisions Act., 1952
- xii. The Employees' State Insurance Act, 1948
- xiii. The Employee's Compensation Act, 1923.

Section- B

Concepts of Personnel Management & HR Planning including Recruitment, Selection, Training & Development, Wage & Salary Administration, Career & Succession Planning, Principles of Natural Justice, Employees' Welfare, Social Security & Insurance, Safety, Industrial Development, Industrial Psychology, Trade Union Movements, Collective Bargaining, etc.

Part – B : 40% weightage

- (i) Reasoning & Mental Ability
- (ii) Mathematics
- (iii) General Knowledge & Everyday Science
- (iv) Hindi General
- (v) English General

A brief out-line of scope of each sub-part is given hereunder for general guidelines of candidates, but is not intended to be exhaustive:-

- (i) **Reasoning & Mental Ability**:- Analytical Reasoning, Number series, Letter series, Odd man out, Coding-Decoding, Shapes and Mirror Images, Clocks, etc.
- (ii) **Mathematics**: - Mathematics (Class-X level).
- (iii) **General Knowledge & Everyday Science**:- Current events including issues of State (Rajasthan), National & International importance, Persons & Places in recent news, Games & Sports, Science, Indian History, Civics, Geography, Indian Polity, etc., **with special reference to Rajasthan.**
- (iv) **Hindi General** :- Hindi Grammar and language (Class-X level).
- (v) **English General** :- English Grammar and language (Class-X level).

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(b) Junior Legal Officer

Part – A : 60% weightage

- (i) Constitution of India with special emphasis of Fundamental Rights, Directive Principles and enforcement of rights through writs, Functioning of High Courts and Supreme Court and Attorney General.
- (ii) Civil Procedure Code and Criminal Procedure Code, Provisions required to be referred generally in Government Offices will be given importance.
- (iii) Evidence Act, Limitation Act, Interpretation of Statutes, drafting and convincing.

Part – B : 40% weightage

- (i) Reasoning & Mental Ability
- (ii) Mathematics
- (iii) General Knowledge & Everyday Science
- (iv) Hindi General
- (v) English General

A brief out-line of scope of each sub-part is given hereunder for general guidelines of candidates, but is not intended to be exhaustive:-

- (i) **Reasoning & Mental Ability** :- Analytical Reasoning, Number series, Letter series, Odd man out, Coding-Decoding, Shapes and Mirror Images, Clocks, etc.
- (ii) **Mathematics** :- Mathematics (Class-X level)
- (iii) **General Knowledge & Everyday Science**:- Current events including issues of State (Rajasthan), National & International importance, Persons & Places in recent news, Games & Sports, Science, Indian History, Civics, Geography, Indian Polity, etc., **with special reference to Rajasthan.**
- (iv) **Hindi General** :- Hindi Grammar and language(Class-X level).
- (v) **English General** :- English Grammar and language (Class-X level).

(c) Junior Accountant

Part – A : 60% weightage

- (i) Corporate Accounting
- (ii) Income Tax
- (iii) Cost Accounting
- (iv) Theory and Practice of Auditing
- (v) Management Accounting, Advanced Cost Accounting, Cost and Management Audit, Computer Application in Accounting, Taxation Law and Practice, Advanced Financial Accounting.

Note:- The standard and syllabus of the exam for Part-A shall be of Graduation Degree level.

Part – B : 40% weightage

- (i) Reasoning & Mental Ability
- (ii) Mathematics
- (iii) General Knowledge & Everyday Science
- (iv) Hindi General
- (v) English General

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A brief out-line of scope of each sub-part is given hereunder for general guidelines of candidates, but is not intended to be exhaustive:-

- (i) **Reasoning & Mental Ability** :- Analytical Reasoning, Number series, Letter series, Odd man out, Coding-Decoding, Shapes and Mirror Images, Clocks, etc.
- (ii) **Mathematics** :- Mathematics (Class-X level).
- (iii) **General Knowledge & Everyday Science**:- Current events including issues of State (Rajasthan), National & International importance, Persons & Places in recent news, Games & Sports, Indian History, Civics, Geography, Science, Indian Polity, etc., **with special reference to Rajasthan.**
- (iv) **Hindi General** :- Hindi Grammar and language (Class-X level).
- (v) **English General** :- English Grammar and language (Class-X level).

Note:

- a) The Question Paper (except "Hindi General" and "English General" section of Part-B) shall be 'bilingual' i.e. both in English & Hindi, but in case of any confusion/ambiguity with regard to interpretation or printing error, the English version of questions shall prevail.
 - b) There will be 'Negative' marking for each wrong answer.
 - c) To become eligible for consideration for appointment, candidates shall be required to secure minimum passing marks in each Part as detailed below in the online written competitive exams :-
 - (i) UR category candidates -30% marks
 - (ii) SC/ST/BC/EWS/MBC/Ex-servicemen/PWBD(PH) category candidates-20% marksThe sum of marks obtained by candidates in Part-A & Part-B of the examination will be counted for determining their final order of merit.
2. The competitive exam for the posts of **Stenographer & Junior Assistant/Commercial Assistant-II** shall be conducted in two phases as detailed hereunder :-

(a) Stenographer

Phase-I : 40% weightage

In Phase-I, the computer based written exam through 'Online' mode shall be of two (2) hours' duration and shall consist of Objective Type questions (Multiple Choice Questions-MCQ) only, as detailed hereunder :-

- (i) Reasoning & Mental Ability
- (ii) Mathematics
- (iii) General Knowledge & Everyday Science
- (iv) Hindi General
- (v) English General

A brief out-line of scope of each sub-part is given hereunder for general guidelines of candidates, but is not intended to be exhaustive:-

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- (i) **Reasoning & Mental Ability** :- Analytical Reasoning, Number series, Letter series, Odd man out, Coding-Decoding, Shapes and Mirror Images, Clocks, etc.
- (ii) **Mathematics** : Mathematics (Class-X level)
- (iii) **General Knowledge & Everyday Science**:- Current events including issues of State (Rajasthan), National & International importance, Persons & Places in recent news, Games & Sports, Science, Indian History, Civics, Geography, Indian Polity, etc., **with special reference to Rajasthan.**
- (iv) **Hindi General** :- Hindi Grammar and language (Class-X level).
- (v) **English General** :- English Grammar and language (Class-X level).

Phase-II : 60% weightage

Candidates equal to five (5) times of category-wise vacancies shall be admitted in the Phase-II, but in the said range all those candidates who secure the same marks shall be included.

The candidates may opt any one of the following two tests:-

S. No.	Paper	Duration	Marks
1	English Shorthand Test (The test shall consist of dictation of 100 words per minute)	10 Minutes	100
	Transcription and typing of dictated passage in English on computer.	60 Minutes	
2	Hindi Shorthand Test (The test shall consist of dictation of 100 words per minute)	10 Minutes	100
	Transcription and typing of dictated passage in Hindi on computer.	70 Minutes	

(b) Junior Assistant/Commercial Assistant-II

Phase-I : 40% weightage

In Phase-I, the computer based written exam through 'Online' mode shall be of two (2) hours' duration and shall consist of Objective Type questions (Multiple Choice Questions-MCQ) only, as detailed hereunder :-

- (i) Reasoning & Mental Ability
- (ii) Mathematics
- (iii) General Knowledge & Everyday Science
- (iv) Hindi General
- (v) English General

A brief out-line of scope of each sub-part is given hereunder for general guidelines of candidates, but is not intended to be exhaustive:-

- (i) **Reasoning & Mental Ability** :- Analytical Reasoning, Number series, Letter series, Odd man out, Coding-Decoding, Shapes and Mirror Images, Clocks, etc.
- (ii) **Mathematics** : Mathematics (Class-X level)

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- (iii) **General Knowledge & Everyday Science:-** Current events including issues of State (Rajasthan), National & International importance, Persons & Places in recent news, Games & Sports, Science, Indian History, Civics, Geography, Indian Polity, etc., **with special reference to Rajasthan.**
- (iv) **Hindi General :-** Hindi Grammar and language (Class-X level).
- (v) **English General :-** English Grammar and language (Class-X level).

Phase-II : 60% weightage

Candidates equal to three (3) times of category-wise vacancies shall be admitted in the Phase-II, but in the said range all those candidates who secure the same marks shall be included.

- (i) For candidates other than persons with benchmark disability: -

(A) Type-writing in Hindi on computer -

	<u>Duration</u>	<u>Marks</u>
(a) Speed Test	10 Minutes	25
(b) Efficiency test	10 Minutes	25

(B) Type-writing in English on computer -

	<u>Duration</u>	<u>Marks</u>
(a) Speed Test	10 Minutes	25
(b) Efficiency test	10 Minutes	25

- (ii) Person with benchmark disabilities will be given the average marks obtained by them in Phase-I.

Explanation :

- (i) "Persons with benchmark disability" means a person who is eligible for similar reservation in Government of Rajasthan as per the provisions of law in force at the time of direct recruitment.
- (ii) In proof of being so disabled, the candidate shall be required to submit a certificate issued by an officer not below the rank of Chief Medical and Health Officer and/or Medical Board.

Note:

- a) The Question Paper (except "Hindi General" and "English General" section) shall be 'bilingual' i.e. both in English & Hindi, but in case of any confusion/ambiguity with regard to interpretation or printing error, the English version of questions shall prevail.
- b) There will be 'Negative' marking for each wrong answer.
- c) To become eligible for consideration for appointment, candidates shall be required to secure minimum passing marks in each Phase as detailed below in the written competitive exams :-
- (i) UR category candidates -30% marks
- (ii) SC/ST/BC/EWS/MBC/Ex-servicemen/PWBD (PH) category candidates -20% marks

The marks obtained by candidates in Phase-I & Phase-II of the examination, will be counted for determining their final order of merit.

3. There shall be no 'Interview'.

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4. For selection against "Unreserved" vacancies, candidates must be eligible for appointment as "Unreserved" candidate. It is clarified that in case of availing relaxation in 'Fee' only, a candidate does not become ineligible for selection against "Unreserved" vacancy.
5. The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of a re-exam is at the absolute discretion of test conducting body. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.

If the examination is held in more than one session due to one or other reason, the scores across various sessions will be equated to adjust for slight differences in difficulty level of different test batteries used across sessions. More than one session may be required if the nodes capacity is less or some technical disruption takes place at any centre or for any candidate.

6. RVPN would be analyzing the responses (answers) of individual candidates with those of other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted by RVPN in this regard, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, RVPN reserves right to cancel the candidature of the concerned candidates and the result of such disqualified candidates will be withheld.
7. The scores of online examination are obtained by adopting the following procedure :-
 - (i) Number of questions answered correctly by a candidate in the objective test is considered for arriving at the 'Corrected Score' after applying penalty for wrong answers.
 - (ii) The 'Corrected Scores' so obtained by candidates are made equivalent to take care of the minor difference in difficulty level, if any, in each of the objective tests held in different sessions to arrive at the 'Equated Scores'. Scores obtained by candidates on any test are equated to the base form by considering the distribution of scores of all the forms.
 - (iii) Scores on total is calculated with decimal point upto two digits.
8. Category-wise Merit lists of all the successful candidates for each post shall be prepared on the basis of marks secured by the candidates in Online Competitive Examination.

If, two or more candidates acquire the same marks, then their date of birth shall be deciding factor to determine their inter-se-merit, i.e. the elder candidate shall be placed higher in the merit-list.

11. Verification of documents

1. For verification of documents, successful candidates in order of merit limited to about two (2) times of vacancies under each category for each post shall be called from the common merit lists prepared separately for each post.
2. It shall be mandatory for the candidates to appear with the following original documents along with one clear set of self-attested Photostat copy of the same on the date intimated for the purpose before the Committee, for verification of his/her original documents:-
 - (i) **System generated printout of application with candidate's scanned photograph and signature;**
 - (ii) **Printout of the E-Receipt of fee deposited;**
 - (iii) Degree/ Provisional Degree issued by the University or a Certificate issued by the Institute from where such qualification is acquired by him/ her in support of acquiring the requisite qualification;



- (iv) Marks-sheets of all years/ semesters of exam issued by the University/Board;
 - (v) In case percentage of marks is not mentioned in the Degree/ Certificate/ Mark-sheet, a certificate issued by the University/ Institution in support of equivalent percentage of marks in such qualification;
 - (vi) Certificate/ Marks-sheet of Secondary School Exam in which 'Date of Birth' of the candidate is indicated;
 - (vii) Certificate of SC/ST/EWS/Saharias or BC/MBC of non-creamy layer, as the case may be, issued by the concerned Competent Authority of Rajasthan state only (if applicable);
 - (viii) In case of Persons with benchmark disability (Physically Handicapped), Medical Certificate (indicating type & percentage of disability) issued by the concerned Competent Authority;
 - (ix) Marriage Registration Certificate issued by the concerned Competent Authority or Affidavit (if married);
 - (x) In case of a widow, death certificate of her husband issued by the Competent Authority;
 - (xi) In case of Divorcee, decree or certificate issued by the court granting divorce;
 - (xii) In case of married candidates, an affidavit clearly indicating name and date of birth of all children, including adopted and step children or an affidavit, if having no children on non-judicial stamp paper of Rs.50/-duly attested by Notary Public.
 - (xiii) Bonafide Resident Certificate, issued by the competent authority.
 - (xiv) Certificate of good character from the competent authority of the University or Institute where last educated and two certificates written not more than six months prior to the last date prescribed for filling-up the application, from two responsible persons not connected with his School or Institute or University and not related to him/her;
 - (xv) An Affidavit on non-judicial stamp paper worth Rs. 50/- duly attested by Notary Public that no criminal case is pending against him/ her in any Court and he/ she has not been convicted in any criminal case. If he/ she has been convicted or any criminal case is pending against him/ her, details should be mentioned in the Affidavit;
 - (xvi) Employment Certificate, if the candidate is an existing employee of RVPN/ RVUNL/JVVNL/AVVNL/JdVVNL;
 - (xvii) Certificate/ relevant document issued by the concerned Competent Authority for claiming reservation against vacancies reserved for TSP Area/ Saharias/ Outstanding Sports Persons/ Ex-Servicemen.
 - (xviii) Candidates already employed with Government departments/PSUs/Autonomous Bodies will have to produce 'No Objection Certificate' (NOC) from the employer at the time of joining service, if offered appointment; and
 - (xix) Any other document, as may be intimated.
3. In case a candidate does not appear for verification of documents at the scheduled time & date, his/ her candidature is liable to be rejected automatically.
 4. A "Common Merit List" shall be prepared amongst candidates found eligible for appointment after Documents Verification. Appointment and allotment of Company shall be done from such "Common Merit List" based on their merit, preference for Company and category-wise vacancies.

12. Employment of irregular or improper means

A candidate who is or has been declared guilty of impersonation or of submitting fabricated documents which have been tampered with or of making statements which are incorrect or false, or of suppressing material information, or of using or attempting to use unfair





means in the exam or documents verification or otherwise, resorting to any other irregular or improper means for obtaining admission to the examination or appearance at any interview, shall, in addition to rendering himself liable to criminal prosecution, be debarred from admission to any examination or appearance at any interview held by Nigam for selection of candidates.

13. Canvassing

No recommendation for direct recruitment and/ or selection either written or oral, other than that required under the Regulations, shall be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his/her candidature by any means, may disqualify him/her for recruitment.

14. Other Instructions

1. ***Candidates are required to give their priorities/preferences in their application form itself, regard to company(s)/Nigam(s) as per their choice. Priorities/Preferences given by the candidates in their application forms with regard to company(s)/Nigam(s) shall be final and irrevocable. No second opportunity shall be given, for any change in preference, thereafter.***
2. Before applying, every candidate is required to ensure at his/her own that he/she fulfils the eligibility criteria and other conditions under the relevant Regulations and also as mentioned in the advertisement as well as on the website.
3. Candidate should also ensure that particulars submitted by him/her are correct in all respect.
4. Candidates having registration in Employment Exchanges, Manpower Planning Department, etc., shall also be required to apply through the same procedure.
5. Permission at all stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria and also presuming that all information submitted by the candidate is complete & correct. Verification of documents/ checking of eligibility criteria with reference to original documents as well as other terms & conditions will be done only at the time of verification of documents.
6. Candidature of a candidate is liable to be rejected automatically at any stage of recruitment process if any information provided by the candidate is found incomplete/incorrect/false or he/she has suppressed any information/material fact or is not found in conformity with the eligibility criteria mentioned in the advertisement or involved in process violation. If, at any time during recruitment or even after joining service by a candidate, any of such shortcomings is noticed, his/her services are liable to be terminated without any notice.
7. On appointment, all the selected candidates will be required to furnish a Bond and Surety in support thereof as per Regulations. All terms & conditions prescribed for appointment as a Probationer Trainee shall also be applicable.
8. Candidates are advised to remain in constant touch with these websites of Vidyut Nigams and regularly check their email account & mobile SMS for information pertaining to this recruitment process. No information will be sent by post or through any other mode.
9. RVPN reserves the right to cancel/restrict/modify/alter the recruitment process, if needed, without issuing any notice.

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10. Decision of RVPN in all matters relating to recruitment will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained by the RVPN in this behalf.
11. Legal jurisdiction will be **Jaipur** in case of any dispute.


IMPORTANT DATES

Date of opening Website Link for submission of Online Application Form	02.03.2021 (Tuesday)
Last Date of submission of Online Application Form	22.03.2021 (Monday)

HELP LINE NO.:+91 9414016079

(During 10.00 AM to 5.00 PM on all Working Days)

 22/2/21
Secretary (Admn.)
RVPN

Annexure – 'A'

**List of Online Examination Centres for the post of
Assistant Personnel Officer/Junior Legal Officer/
Junior Accountant/Stenographer and
Junior Assistant/Commercial Assistant-II**

S.No.	State	City
1	Rajasthan	Abu Road
2		Ajmer
3		Alwar
4		Bikaner
5		Jaipur
6		Jodhpur
7		Kota
8		Sikar
9		Sriganganagar
10		Udaipur
11	Delhi NCR	Delhi
12		Faridabad
13		Gaziabad
14		Greater Noida
15		Noida
16		Gurgaon
17	Punjab	Bhatinda
18		Sangrur
19	Gujrat	Ahmedabad
20		Gandhi Nagar
21		Mehsana
22		Anand
23		Rajkot
24		Vadodara
25	Maharashtra	Mumbai
26		Navi Mumbai
27		Nagpur
28	Madhya Pradesh	Bhopal
29		Gwalior
30		Indore
31		Ujjain

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RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.

(A Government of Rajasthan Undertaking)

Corporate Identity Number (CIN) – U40109RJ2000SGC016485

Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur 302005

<https://energy.rajasthan.gov.in/rvpnl>

IN THE HIGH COURT OF JUDICATURE FOR RAJASTHAN AT JAIPUR BENCH, JAIPUR S.B./D.B.
CIVIL WRIT PETITION NO. _____/2021

Application under Rule 159 of Rajasthan High Court Rules for entering in to Caveat

May it please your lordships:

Your Lordship's humble applicant wants to enter caveat under rule 159 of the Rajasthan High Court Rules and let no adverse order is passed till the applicants are heard in the matter. The particulars of the Writ/Appeal/Revision, which is likely to be filed, are given below:

That the S.B./D.B. Civil Writ Petition/Appeal/Revision may be filed by any of the following person/persons:

Anybody, who is/are concern for appointment on the posts of Assistant Personnel Officer, Junior Legal Officer, Junior Accountant, Stenographer & Junior Assistant/Commercial Assistant-II in pursuance to the Advertisement No. RVPN/Rectt./01/2021 dated 22.02.2021 (enclosed).

That the S.B./D.B. Civil Writ Petition of Appeal is likely to be filed against:

1. State of Rajasthan through Principal Secretary (Energy), Government of Rajasthan, Jaipur.
2. Chairman & M.D., Rajasthan Rajya Vidyut Prasaran Nigam Ltd. (RVPN), Jaipur.
3. Chairman & M.D., Rajasthan Rajya Vidyut Utpadan Nigam Ltd. (RVUNL), Jaipur
4. Chairman, Discoms, Jaipur
5. Managing Director, Jaipur Vidyut Vitran Nigam Ltd. (JVVNL), Jaipur
6. Managing Director, Ajmer Vidyut Vitran Nigam Ltd. (AVVNL), Ajmer
7. Managing Director, Jodhpur Vidyut Vitran Nigam Ltd. (JdVVNL), Jodhpur
8. Secretary (Admn.), RVPN/JVVNL/AVVNL/JdVVNL, Jaipur/Ajmer/Jodhpur.
9. Chief Personnel Officer, RVPN/RVUNL, Jaipur.

That the Advertisement No. RVPN/Rectt./01/2021 dated 22.02.2021 issued by Secretary (Admn.), RVPN, Jaipur regarding advertising different posts (total 1295) by which online applications from the eligible candidates for various posts mentioned hereinabove against which S.B./D.B. Civil Writ Petition/Appeal/Revision is to be filed.

That the S.B./D.B. Civil Writ Petition/Appeal/Revision which is to be filed will be opposed by us.

That the vakalatnama on behalf of Alok Srivastava, Dy. Director Personnel (HQ), RVPN, Jaipur is submitted herewith.

It is therefore humble prayed that nothing be done in the S.B./D.B. Civil Writ Petition/Appeal/Revision till the humble applicants are heard in the interest of Justice.

Date : 22.02.2021

Jaipur.

Humble Applicant

Through his counsel

Jai Lodha
Advocate
(Counsel For Caveator)



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.

(A Government of Rajasthan Undertaking)

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Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur 302005

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IN THE HIGH COURT OF JUDICATURE FOR RAJASTHAN AT JODHPUR BENCH, JODHPUR
S.B./D.B. CIVIL WRIT PETITION NO. _____/2021

Application under Rule 159 of Rajasthan High Court Rules for entering in to Caveat

May it please your lordships:

Your Lordship's humble applicant wants to enter caveat under rule 159 of the Rajasthan High Court Rules and let no adverse order is passed till the applicants are heard in the matter. The particulars of the Writ/Appeal/Revision, which is likely to be filed, are given below:

That the S.B./D.B.Civil Writ Petition/Appeal/Revision may be filed by any of the following person/persons:

Anybody, who is/are concern for appointment on the posts of Assistant Personnel Officer, Junior Legal Officer, Junior Accountant, Stenographer & Junior Assistant/Commercial Assistant-II in pursuance to the Advertisement No. RVPN/Rectt./01/2021 dated 22.02.2021 (enclosed).

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4. Chairman, Discoms, Jaipur
5. Managing Director, Jaipur Vidyut Vitran Nigam Ltd. (JVVN), Jaipur
6. Managing Director, Ajmer Vidyut Vitran Nigam Ltd. (AVVN), Ajmer
7. Managing Director, Jodhpur Vidyut Vitran Nigam Ltd. (JdVVN), Jodhpur
8. Secretary (Admn.), RVPN/JVVN/AVVN/JdVVN, Jaipur/Ajmer/Jodhpur.
9. Chief Personnel Officer, RVPN/RVUNL, Jaipur.

That the Advertisement No. RVPN/Rectt./01/2021 dated 22.02.2021 issued by Secretary (Admn.), RVPN, Jaipur regarding advertising different posts (total 1295) by which online applications from the eligible candidates for various posts mentioned hereinabove against which S.B./D.B. Civil Writ Petition/Appeal/Revision is to be filed.

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Date : 22.02.2021

Jaipur.

Humble Applicant

Through his counsel

Vipul Dharnia/Rohin Bhansali
(Counsel for Caveator mentioned here in above)